

**Agenda of
Darien Parks and Recreation Commission
Public Hearing & Regular Meeting**

**Wednesday July 18, 2007
7:30 p.m., ROOM 119**

1. Public Hearing on proposal for Deer Cull in Selleck's Woods
2. Public Hearing on Park Rules and Regulations
3. Adjourn to Regular Meeting
4. Approve Minutes of June 20, 2007
5. Reports:
 - a) Director
 - b) Assistant Director
 - c) Chairman
 - d) Subcommittees
6. Other business (two-thirds vote)
7. Public comments

NEXT MEETING: September 19, 2007, 7:30 pm; Darien Town Hall, Room 119

Notes:

1. This meeting is public and subject to Robert's Rules of Order and the Rules of Procedure of the Parks and Recreation Commission.
2. Any elector of the Town may speak at this meeting, but only Commission members may vote.

PARKS AND RECREATION COMMISSION
July 18, 2007
UPDATED Director's Report
Respectfully submitted: Susan M. Swiatek, Director

Administration:

1. Administration. One of the permanent part time clerks has resigned. There are two positions serving both Park & Rec. and Youth Commission in a job share environment. The YC Director and I will approach the Administrative Officer as soon as possible. The Town is currently without a Human Resources Director or Department.
2. Maintenance. The seasonal positions have been filled. Discussion with DPW about the newly created shared position has not begun.
3. Park Permits. Permits for summer activities continue to be requested. Fields are now under summer activity use.
4. Recreation. Summer programs began in June. See Assistant Director's report for further information. The first concert in the co-sponsored series at Tilley Park with DRI was cancelled due to rain. The second of the series of three is scheduled for this Thursday, July 19th. The Carnival in place of the fireworks took place July 5, 6, and 7. Once again, Park & Recreation maintenance took care of the refuse collecting.
5. Tennis Courts. Courts 4-6 at Weed where crack repaired in June. The request to transfer funds to address the vandalism-damaged court at Cherry Lawn was approved and we are waiting to get on the repair schedule. The new surface repair to take place on the front courts at Weed is anticipated to take place this fall.

Project Status:

- a) Weed Beach Master Plan Project. Committee meetings continue. Contract to develop schematics have been signed. The project will move forward at this stage somewhat quickly.
- b) Boat Ramp Lighting, Planting Plan Pear Tree Beach. We continue to await review of the plans with the Planning & Zoning Dept. to determine what permits may be required.
- c) Tilley Pond Park STEAP grant project. No change from February 2007 report.
- d) Town Hall Field Retaining Wall. A revised plan with less contracted work will be devised and a fall construction is anticipated.
- e) Renovations to Pear Tree Bathhouse Exterior. – Work is near completed on the gables, trellis, and doors on the building. Work remaining will be painting the brick to match the gables. Some additional work was added to the project such as gutters, and siding under the overhang above the concession stand.
- f) Tilley Pond Water Quality. Permit with DEP has been secured. We are observing conditions to determine best course of action. One of the pumps motors was

pulled and sent out for repair on 6/12/07. The motor was replaced and the pump re-installed.

- g) Concession Stand Inspections. Both stands continue to operate
- h) Park Encroachments. No change from June 2007.
- i) Storm Drain System – Cherry Lawn. A blockage has occurred in the storm drain system at Cherry Lawn. During heavy rain it backs up and blows out manhole covers damaging surrounding turf. An excavation of the RCP pipe was done in the area of the blockage. The pipe has separated and is filled with tree roots and soil rendering it clogged. The willow trees by the pond are the cause of the roots. These trees are notorious for causing damage to pipes. The plan is to excavate and remove the pipe, replace it with plastic. A location for disposal of the RCP must be secured and a joint schedule for excavation with DPW has to be set. We do not have the equipment to excavate and lift the pipe.
- j) Rules & Regulations. A draft has been completed on the Rules & Regulations and was emailed to Commission members the week of June 26th. Members should review in advance of the public hearing July 19th.